True

1	
2	
3	
4	
5	

False

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Instructions

- 1 Think of five true things using the past simple / present perfect and an appropriate time expression and write them in the 'True' table. Try to make these unusual and not obvious so that others cannot guess so easily.
- 2 Invent five untrue things that also use the past simple / present perfect and an appropriate time expression and write them in the 'False' table. Try to make these sound quite realistic so that it isn't obvious to others that they are untrue.
- Work with a partner or in small groups. Take turns reading out some of your sentences. The others in your group can ask questions to try to work out if your sentence is true or false. Your group then needs to guess if your sentence is true or false.
- 4 Score one point for every correct guess. The winner is the person with the most points.

Example:

- A I've been promoted since our last lesson.
- *B* Really? What's your new job?
- A I'm now Head of the Design Department.
- *B* When did this happen?
- A I found out last week.
- B Well, I saw you yesterday and you didn't mention it then. I think it's false.
- A Yes, you're right. It's false.

Words (1)

upfront	miss	go over
make the	run into	fall behind
accurate	stay on	make a
run	stay	go

Words (2)

planning	the deadline	budget	
launch date	problems	schedule	
forecast	track	mess of it	
smoothly	within budget	ahead with a plan	

Instructions

- 1 Work in small groups. Play *Memory*. Shuffle all the cards and put them face down on the table. Take turns to turn over two cards. If they are a pair, make a sentence and, if you make a good sentence, keep them and take another turn. If not, turn them back over again, and the next person takes a turn. You need to try to remember where the cards are placed to find pairs. When all the pairs have been found, the person with the most cards is the winner.
- 2 Work with a partner. Write down some more examples of phrases relating to managing projects. (Think of examples from your own language and, if necessary, use a dictionary to help you.) The pair with the most examples wins.