

- **1** Read the text. What is the purpose of the article?
  - a To highlight the problems faced by working mothers.
  - b To persuade people to have a better work-life balance.
  - c To describe a new system of working called ROWE.

Maintaining a healthy work-life balance is something most workers try to achieve. But how can employers help their staff to have an equally satisfying work and home life? Some large US companies have decided to adopt a radical new approach to improve employee satisfaction, called ROWE (Results-Only Work Environment). But how does it work?

Lucy Adams, Managing Director of a marketing firm based in Denver, presides over an office where workers arrive in a leisurely fashion; the mood is positive and productivity is high. Yet a year ago, things were different. 'Our company has a 72% female workforce. We used to lose a lot of employees because they struggled to combine working nineto-five jobs with their commitments as parents, explains Lucy. 'Eventually they had to prioritize their families and gave up their careers. Working here is demanding. Each job carries a lot of responsibility. This makes it both difficult and expensive to recruit and train new workers. So I realized something had to change! Lucy decided to implement the management strategy, ROWE, which was developed by Human Resource employees Cali Ressler and Jody Thompson. 'It allows workers to work when and where they want, as long as they achieve the expected results, explains Lucy. 'After thinking it over and talking to other companies who were using ROWE, we began using it a year ago and it's been an overwhelming success.'

First, Lucy got rid of the strict nine-to-five working day. Some staff had struggled to arrive on time and would have to rush off again in the evenings, so they were given permission to begin and finish work when best suited their lifestyles. She also issued workers with laptops to manage and oversee projects from home. 'This is great for staff with family commitments,' she says. 'Many now work fewer daytime hours, but they don't mind working in the evenings when their children are in bed.' Staff can also take vacations when they want. 'One employee did a month's work in two weeks, then went traveling around New Zealand,' says Lucy.

But the most important change was in improving planning and communication between employees. 'We could no longer count on staff being at their desks between 9 a.m. and 5 p.m., so each person's goals and responsibilities needed to be explained

clearly before any project began. ROWE training workshops helped us with that, and communication has improved greatly.'

Of course there are those who say that using a management system such as this will mean companies lose control over their employees. But Lucy doesn't agree. 'It's true that some people took advantage of their new freedom at first. But this quickly became obvious in the quality of their work and consequently we had to reprimand a few employees. However, the rest of the workforce has done so well, there's a new level of trust within the company and therefore an even better atmosphere. My employees are happier, and the standard of our work has improved. It's a win-win situation for everyone.'

#### 1 point for a correct answer

1

- **2** Read the article again. Are the statements below true (T), false (F), or not stated (NS)?
  - 1 The majority of the staff in Lucy's office are female.
  - 2 Staff often became irresponsible after they had children. \_\_\_\_
  - 3 The ROWE system does not pay attention to workers' results. \_\_\_\_\_
  - 4 Workers can now start and finish work at times that suitthem.
  - 5 Staff now work fewer hours and have longer holidays.
  - 6 For the system to work, it was important to improve communication.
  - 7 Some workers left the company after the system was introduced.

1 point for each correct answer

- **3** Circle the correct alternative.
  - 1 A philatelist is a person *collects / who collects / which collects* postage stamps.
  - 2 The films which I like / what I like / where I like best are comedies.
  - 3 All the museums were closed, which was / that was / what was apity.
  - 4 That's the man *I spoke to / whom I spoke / to who I spoke* yesterday.
  - 5 Picasso, which born in Spain / that was born in Spain / who was born in Spain, was the greatest artist of his generation.
  - 6 Tickets which bought / that bought / bought on the Internet are often cheaper.



7 The man whose daughter / which daughter / who daughter I teach is a lawyer.	2 He has a friend. His friend lives nearby.
8 Do you remember the time which/when/what	
you fell down the stairs and hurt your wrist?  1 point for each correct answer 8	3 Sonia spoke to the border police. Her Russian is better than mine.
<b>4</b> Tick (✓) the sentences where the relative pronoun can	
be omitted.	4 The sun was getting stronger by the minute. It was
1 Patty's someone that I really love talking to.	high in the sky.
2 We're going to the Byron Hotel, where we stayed last time	
3 That was the time when we flew to Sicily by helicopter	5 Nelson Mandela was a great leader. Much has been written about him.
4 The woman that she was talking to was Polish.	-
5 That's the man whose wife you work with6 Do you know the reason why he quit his job?	6 Do you remember that time? That was the time we played badminton on the lawn.
1 point for each correct answer 6	1 point for each correct answer 6
5 Correct the sentences.	<b>7</b> Complete the sentences with the correct past or
1 Ms Lehoux, that is seated over there, works for our main competitor.	present participle using the verb in brackets.
2 Donna, who is my physiotherapist has moved.	1 <u>Having waited</u> (wait) for half an hour for Jane to arrive, I decided I'dhad enough and left.
	2 She called the police when she saw two youths (fight) in the street.
3 I met Carla in Rome, which I was living at the time.	(right) in the street.  3(eat) regularly, bananas provide many health benefits.
4 That's the man who's car you scratched.	4 Children(raise) in poverty often have fewer opportunities to succeed.
5 Anna refused to go to the party, who upset Sam.	5(write) the letter, he put it in an envelope and posted it in the postbox.
6 He's got a new girlfriend who she works in a hotel.	6 She lay in bed(think) about what she was going to do that day.
7 May I introduce you to Joseph, whom you have already met him, Ithink.	7(damage) by bombing, the cathedral stood as a reminder of the war.
8 Do you know a shop when I can buy batteries?	8(not realize) the microphone was switched off, he carried on speaking, but no one could hear him.
1 point for each correct answer 8	9 On (enter) the classroom, the teacher was greeted by her students.
<b>6</b> Join the sentences using the words in the box.	10 She spent her days(study) Chinese philosophy.
who which whose whom where when	1 point for each correct answer 9
1 That's the hotel. We spent the night there.	



	Match the use of <i>just</i> in the sentences below with the meanings in the box.	<b>10</b> Write a homophone (a word with the same pronunciation, but a different spelling and meaning)
	recently equally almost right now only absolutely exactly simply	for each word.  1caught
1	Wait a moment, I'm just coming.	2wail 3whirled
2	He's <i>just</i> like his brother in almost every way.	4fort 5heir
3	3 I've just about finished the housework.	6soar
۷	Please. I <i>just</i> want to speak to you for a minute.	1 point for each correct answer 6  11 Choose the best homophone (a or b) to complete the
5	The present you gave Jim was <i>just</i> wonderful.	gap.  1 Sorry I can't talk much today. I'm a bit
6	Dad's just finished lunch and he's having a nap.	a horse b hoarse
7	7 It's not complicated. You <i>just</i> press this button.	2 I've just finished the firstof my essay. a draft b draught
8	I think these cakes are <i>just</i> as good as the ones your	3 The robbers hid their of gold in a cave.
	mum makes.	a hall b haul
	1 point for each correct answer 8	4 Tom ate a redin the wood today, I hope it wasn't poisonous!
	Write a homonym that fits in each pair of sentences. The first letter has been given.	a berry b bury  5 She wore ato cover her face.
1	a The bank had <b>b</b> in every town in the country.	a vale b veil  6 I don't know how some people can eat a three meal for lunch. It's too much.
	b The tree's bmust be cut each year.	a coarse b course
2	2 a Quitting his job was ardecision.	7 The bank offered him a at 4% interest.
	b Amanda is allergic to nuts and develops a r if she eats any.	a loan b lone
3	B a When he saw the Queen, the ambassador gave a deep <b>b</b>	1 point for each correct answer 7
	b As the ship sank, the <b>b</b> was the last part visible above the water.	chenes.
۷	a Bumblebees are becoming a rsight	1 better late than
	due to pesticide use.	2 no pain, no
4	b I like my steak r  a I bought a new d of cards at the	3 a blast from the4 behind every great man there's a great
٠	games shop.	5 it's as clear as
	b The water already covered the lower d of the ship, and was rising.	6 boys will be
6	6 a This lecture's really boring I don't know what he's ron about.	a mud
	b I love to goracross the open	b boys c past
	countryside.	d gain
	1 point for each correct answer 6	e never
		f woman
		1 point for each correct answer 6

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13	Complete the dialogues with one of the clichés (a–h).	5	FASCINATE	
	a a fate worse than death		by what I'd seen, I	
	b actions speak louder than words		was determined to find out as much about these	
	c like father like son		beautiful sea creatures as I could.	
	d don't do anything I wouldn't do	6	HAVE	
	e accidents will happen		completed the wo	
	f sounds like just what the doctor ordered		which they'd contracted him for, he bowed to the and left.	m
	g it takes all sorts	7	LEARN	
	h you can't have your cake and eat it	/		
	in you can that e your care and carre		Once you have kids you'll find yourself on a steep curve.	
	1 <b>A</b> I like earning a good salary, but I wish I didn't have to work so hard.			4
	B Well,		TOTAL 10	00
	2 A Sorry, I've broken one of your glasses.			_
	B Don'tworry,!			
	3 A He said he'dhelp, but he didn't.			
	<b>B</b> Well, He's always been quite selfish.			
	4 A So, you're training to be a doctor like your dad?			
	<b>B</b> Well, you know what they say –			
	5 <b>A</b> I'm going out tonight with some girls from work. I can't wait!			
	<b>B</b> Well, have fun,!			
	6 <b>A</b> Larry's decided to stop eating anything that's red.			
	<b>B</b> He's always been a bit odd. Oh well,			
	7 A You sit down and I'll get you a nice cup of tea.			
	B Lovely! That			
	8 <b>A</b> I had a meeting at work that went on for four hours!			
	<b>B</b> How horrible! That sounds like			
	1 point for each correct answer 8			
14	Use the word in capitals to form a word that fits in the gap.			
	1 BEG			
	He saw a man in the			
	street where he lived.			
	2 BACK			
	We were completely taken when she told us			
	her news.			
	3 LIGHT			
	The young boy burnt himself			
	the fire.			
	4 WEIGH			
	If you don't start pulling your you're going to get			
	kicked off the team.			



**Advanced** Tests for students with dyslexia



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# **Unit test 8**

1 Circle the correct option to complete the sentences.

A philatelist is a person **collects** / **who collects** / **which collects** postage stamps.

- 1 The films which / what / where I like best are comedies.
- 2 All the museums were closed, which / that / what was a pity.
- 3 That's the man I spoke to / whom I spoke / to who I spoke yesterday.
- 4 Picasso, **which / that / who** was born in Spain, was the greatest artist of his generation.
- 5 Tickets **which bought / that bought / bought** on the Internet are often cheaper.
- 6 The man whose / which / who daughter I teach is a lawyer.
- **7** Do you remember the time **which / when / what** you fell down the stairs and hurt your wrist?

2 points for each correct answer

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2 Tick (√) the correct sentence.
<b>a</b> Ms Lehoux, that is seated over there, works for our main competitor.
<b>b</b> Ms Lehoux, who is seated over there, works for our main competitor.
<ul><li>1 a Donna, who is my physiotherapist has moved.</li><li>b Donna, who is my physiotherapist, has moved.</li></ul>
2 a I met Carla in Rome, where I was living at the time.
<ul> <li>b I met Carla in Rome, which I was living at the time.</li> <li>3 a That's the man who's car you scratched.</li> <li>b That's the man whose car you scratched.</li> </ul>
4 a Anna refused to go to the party, who upset Sam.  b Anna refused to go to the party, which upset Sam.
5 a He's got a new girlfriend who works in a hotel.  b He's got a new girlfriend who she works in a hotel.
6 a May I introduce you to Joseph, whom you have already met him, I think.
<b>b</b> May I introduce you to Joseph, whom you have already met, I think.
7 a Do you know a shop where I can buy batteries?
<b>b</b> Do you know a shop when I can buy batteries?
1 point for each correct answer 7

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3 Tick (✓) the sentences where the relative pronoun can be omitted.
Patty's someone that I really love talking to.
1 We're going to the Byron Hotel, where we stayed last time.
<b>2</b> That was the time when we flew to Sicily by helicopter.
3 The woman that she was talking to was Polish.
<b>4</b> That's the man whose wife you work with.
<b>5</b> Do you know the reason why he quit his job?
1 point for each correct answer 5
4 Circle the correct option to complete the sentences.
She called the police when she saw two youths <b>fought</b> / <b>fighting</b> in the street.
1 Having waited / Waiting for half an hour for Jane to arrive, I decided I'd had enough and left.
2 Eaten / Eating regularly, bananas provide many health benefits.
3 Children having raised / raised in poverty often have fewer opportunities to succeed.
<b>4 Writing</b> / <b>Having written</b> the letter, he put it in an envelope and posted it in the post box.
5 She lay in bed thinking / thought about what she was going to do that day.
6 Having been damaged / Having damaged by bombing, the cathedral stood as a reminder of the war.
7 Not realizing / Didn't realize the microphone was switched off, he carried on speaking, but no one could hear him.
8 On <b>entered</b> / <b>entering</b> the classroom, the teacher was greeted by her students.
<b>9</b> She spent her days <b>having studied</b> / <b>studying</b> Chinese philosophy.
1 point for each correct answer 9

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5 Tick (✓) the correct homophone to complete the gap.
Sorry I can't talk much today. I'm a bit
a horse <b>b</b> hoarse ✓
1 I've just finished the first of my essay.
<b>a</b> draft <b>b</b> draught
<b>2</b> The robbers hid their of gold in a cave.
a hall b haul
3 Tom ate a red in the wood today. I hope it wasn't poisonous!
a berry b bury
<b>4</b> She wore a to cover her face.
a vale b veil
<b>5</b> I don't know how some people can eat a three meal for lunch. It's too much.
<b>a</b> coarse <b>b</b> course
6 The bank offered him a at 4% interest.
a loan b lone
7 Malcolm is the to his grandfather's fortune.
<b>a</b> air <b>b</b> heir
8 The soldiers to gain control of this hillside.
a fought b fort
1 point for each correct answer 8

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6 Write a homonym that fits in each pair of sentences. The first letter has been given.
a The bank had b <u>r a n c h e s</u> in every town in the country.
<b>b</b> The tree's <b>b</b> <u>r</u> <u>a</u> <u>n</u> <u>c</u> <u>h</u> <u>e</u> <u>s</u> must be cut each year.
<b>1 a</b> Quitting his job was a <b>r</b> decision.
<b>b</b> Amanda is allergic to nuts and develops a <b>r</b> if she eats any.
<b>2</b> a When he saw the Queen, the ambassador gave a low $\mathbf{b}$
<b>b</b> As the ship sank, the <b>b</b> was the last part visible above the water.
<b>3 a</b> Bumblebees are becoming a <b>r</b> sight due to pesticide use.
<b>b</b> I like my steak <b>r</b>
<b>4 a</b> I bought a new <b>d</b> of cards at the games shop.
<b>b</b> The water already covered the lower <b>d</b> of the ship, and was rising.
<b>5 a</b> This lecture's really boring I don't know what he's
r on about.
<b>b</b> I love to go <b>r</b> across the open countryside.

2 points for each correct answer

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7 Read part one of the article. Then mark the sentences *T* (true) or *F* (false).

## New ways of working

Maintaining a healthy work-life balance is something most workers try to achieve. But how can employers help their staff to have an equally satisfying work and home life? Some large US companies have decided to adopt a radical new approach to improve employee satisfaction, called ROWE (Results-Only Work Environment). But how does it work?

Lucy Adams, Managing Director of a marketing firm based in Denver, presides over an office where workers arrive in a leisurely fashion; the mood is positive, and productivity is high. Yet, a year ago, things were different. 'Our company has a 72% female workforce. We used to lose a lot of employees because they struggled to combine working nine-to-five jobs with their commitments as parents,' explains Lucy. 'Eventually, they had to prioritize their families and gave up their careers. Working here is demanding. Each job carries a lot of responsibility. This makes it both difficult and expensive to recruit and train new workers. So, I realized something had to change.'

Lucy decided to implement the management strategy, ROWE, which was developed by Human Resource employees Cali Ressler and Jody Thompson. 'It allows workers to work when and where they want, as long as they achieve the expected results,' explains Lucy. 'After thinking it over and talking to other companies who were using ROWE, we began using it a year ago and it's been an overwhelming success.'

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The article focuses on one new system of working <b>T</b> _
1 The majority of the staff in Lucy's office are female
<b>2</b> Staff often left the company after they had children
3 The atmosphere in Lucy's office is very different today than it was a
year ago
4 Lucy developed the ROWE system with three colleagues from her
firm
<b>5</b> The ROWE system does not pay attention to workers' results
<b>6</b> Overall, the purpose of this part of the article is to highlight the
problems faced by working mothers
1 point for each correct answer 6

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# 8 Read part two of the article. Then mark the sentences *T* (true) or *F* (false).

First, Lucy got rid of the strict nine-to-five working day. Some staff had struggled to arrive on time and would have to rush off again in the evenings, so they were given permission to begin and finish work when best suited their lifestyles. She also issued workers with laptops to manage and oversee projects from home. 'This is great for staff with family commitments,' she says. 'Many now work fewer daytime hours, but they don't mind working in the evenings when their children are in bed.' Staff can also take vacations when they want. 'One employee did a month's work in two weeks, then went travelling around New Zealand,' says Lucy.

But the most important change was in improving planning and communication between employees. 'We could no longer count on staff being at their desks between 9 a.m. and 5 p.m., so each person's goals and responsibilities needed to be explained clearly before any project began. ROWE training workshops helped us with that, and communication has improved greatly.'

Of course, there are those who say that using a management system such as this will mean companies lose control over their employees. But Lucy doesn't agree. 'It's true that some people took advantage of their new freedom at first. But this quickly became obvious in the quality of their work and consequently we had to reprimand a few employees. However, the rest of the workforce has done so well, there's a new level of trust within the company and therefore an even better atmosphere. My employees are happier, and the standard of our work has improved. It's a win—win situation for everyone.'

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<ul> <li>Workers can now start and finish work at times that suit them</li></ul>
<ul> <li>2 Lucy gives an example of a member of staff using her company laptop to work from New Zealand</li> <li>3 For the system to work, it was important to improve communication</li> <li>4 The author acknowledges that some people think ROWE is a bad idea</li> <li>5 Some workers were told off after the system was introduced</li> <li>6 Overall, ROWE allows staff to improve their work-life balance while</li> </ul>
laptop to work from New Zealand  3 For the system to work, it was important to improve communication  4 The author acknowledges that some people think ROWE is a bad idea  5 Some workers were told off after the system was introduced  6 Overall, ROWE allows staff to improve their work—life balance while
<ul> <li>communication</li> <li>4 The author acknowledges that some people think ROWE is a bad idea</li> <li>5 Some workers were told off after the system was introduced</li> <li>6 Overall, ROWE allows staff to improve their work–life balance while</li> </ul>
<ul> <li>idea</li> <li>5 Some workers were told off after the system was introduced</li> <li>6 Overall, ROWE allows staff to improve their work-life balance while</li> </ul>
6 Overall, ROWE allows staff to improve their work–life balance while
•
, ,
1 point for each correct answer 6
Total 65

### Unit 8 Pronunciation worksheet

### Reading aloud



- **1** Read these sentences aloud. Which need pauses? Write in any necessary punctuation.
  - 1 My mum whose cakes are the best in the world never taught me to cook.
  - 2 I was shown to my room at which point I decided to look for another hotel.
  - 3 The daughter who's expecting a baby lives nearby.
  - 4 Her eldest daughter who's expecting a baby lives nearby.
  - 5 My grandchildren don't play outdoors enough which worries me.
  - 6 Anna is a friend who never lets you down.
  - 7 This gold watch left to me by my grandfather is my most valuable possession.
  - 8 What I hate about air travel are the endless queues.

1) 8.1 Listen and check.

**2** The words below are all from Unit 8. They contain the consonant sounds  $\int \int \frac{dy}{dy}$ . Read them aloud and write them in the correct box.

passengers	nurture	prejudice	delicious	measure
technician	usual	huge	patience	pressure
nature	encouraged	pleasure	chef	creatures
sufficient	energetic	option	session	research

/ʃ/ social	/ʧ/ children	/ʒ/ Asia	/ਰ੍ਹ/ gender

(1) 8.2 Listen and check.

1	/peisons iz ə vaitfui/
2	/ðə ʃefs fuːd wəz dılıʃəs æz juːʒʊəl/
3	/ðæt fi∫ iz hjuæ⁄/
4	/saiəntists hævnt dan səfifənt riszif jet/
5	/pre∫ə ət w3:k ıznt ə pleʒə/
6	/with iz moir important neither or usithe/

(1) 8.3 Listen and check.